Course Objectives:

“Not to know what happened before we are born is to remain perpetually a child.”

Cicero

As a part of the General Education Program in Kennesaw State University, the aim of this course is to provide the student the basic knowledge of world history that is expected of an educated person. We will look at the history of the human community from its earliest beginnings to the present. This survey will help the student develop an appreciation of other people and other cultures, and give a better understanding of why the world in which we live is the way it is.

Textbook: Jerry H. Bentley, Herbert F. Ziegler, and Heather Street, Traditions and Encounters: A Brief Global History (McGraw-Hill 2006). Students are responsible for all assigned readings as well as any films or videos that may be shown in class, whether they are present that day or not.

Other reading materials and supplemental materials will be provided through your instructor’s website, http://ksuweb.kennesaw.edu/~mracel/ or

Many of the materials provided through the website will require the Adobe Acrobat Reader which can be downloaded for free from www.adobe.com To obtain the password for protected documents, visit WebCT Vista: http://vista.kennesaw.edu/ Only registered students will be able to access the WebCT site.

Grading: The following grading system will be used to determine your final grade
A= 90.00% or higher  B=89.99-80.00%  C=79.99-70.00%  D=69.99-60.00%  F=Below 60.00%

Attendance / Participation / Class Decorum: Class attendance is mandatory. Roll will be taken every class. Students with no absences will be granted a “perfect attendance curve,” in which the highest exam grade will be counted twice in calculation of your exam average. For example, if you scored 70, 75 and 90 for exams 1, 2 and 3, respectively, then your exam average is (70+75+90) / 3 = 78.33 = C, but with the “perfect attendance curve”, it will be (70+75+90+90) / 4 = 81.25 = B. Student must take all three exams to qualify for the perfect attendance curve. Frequent lack of participation (i.e. sleeping or doing something not related to this class during the lecture, not keeping up with readings), tardiness, or disruptive behavior will result in loss of this privilege even if a student technically did not miss any class. A student may be excused up to 1 absence (worth 2 days in regular semester) by submitting a typed (email is acceptable) explanation of the absence(s) and still be able to receive the “perfect attendance curve.” Request for an “excused absence(s)” must be submitted no later than 7 days from the day you missed class. Be sure to include your name, the day(s) you missed and reason for missing class(es). No student will be granted more than two “excused absences” regardless of the reason why a student missed classes.

Students whose unexcused and undocumented absences exceed 3 (equivalent of 6 classes in regular semester) or more days will automatically fail this course. If you find yourself in a situation that forces you to miss classes, contact your instructor as soon as possible. If you cannot make a commitment to attend classes regularly, withdraw from this course. All students are responsible for the material covered in class. If you miss class, the responsibility is on the student to acquire notes etc. from a classmate and NOT from the instructor.
In an attempt to create an efficient learning environment, disruptive behaviors will not be tolerated. Some examples of disruptive behaviors include arriving late and/or leaving early, moving around and/or leaving the classroom, talking to your neighbor and the use of cell phones or beepers during lecture (including Text messaging, etc). If you cannot make a commitment to attend classes regularly, withdraw from this course. Please do not come into class if you are more than 10 minutes late. Failure to comply with these requests will not only result in a penalty towards your attendance (e.g. two tardies / leaving early etc. count as one absence), but may also result in your dismissal from the classroom.

Exams (80%): A total of three exams, including a non cumulative final exam will be given. Most test questions (80-90%) will be based on lecture material, but there will be some questions from textbook not covered in class. Not all materials covered in class can be found in the textbook. For each exam, you will have to choose from one of three formats:

- **Option A (No Essay):** consists of objective questions, such as multiple choice, matching, etc. Your grade will be determined by the percentage of right answers.
- **Option B (Combination):** consisted of objective questions, such as multiple choice, matching, etc and one essay question (at least two questions will be chosen from the study guide).
- **Option C (Non-Scantron):** consists of two essay questions, identification, fill-in-the-blank/short answer, etc.

If you wish to take Option C, you must submit a written request at least a week before the scheduled exam. If you fail to notify the instructor, you are required to take Option A or B.

**ALL STUDENTS ARE REQUIRED TO TAKE THE ESSAY VERSION OF THE TEST (Option B or C) AT LEAST ONCE DURING THE TERM TO MEET THE HISTORY/PHILOSOPHY DEPARTMENT’S WRITING REQUIREMENTS** Students may take more than one “Essay” test during the term if they wish. ANY STUDENT FAILING TO WRITE AN ESSAY BEFORE THE FINAL, WILL BE REQUIRED TO WRITE ONE ON THE FINAL EXAM OR RECEIVE ZERO POINTS FOR THAT PORTION OF THE TEST.

If you feel the need to question or discuss exam grade, submit a **TYPED REQUEST** along with copy of your essay to the instructor who will then provide a more detailed explanation for you in writing. All questions must be submitted in writing to the instructor on the next scheduled class day following the return of a test or other assignment. AFTER THE NEXT SCHEDULED CLASS ALL ARGUMENTS WILL BE CONSIDERED CLOSED AND THE INSTRUCTOR WILL NO LONGER BE WILLING TO DISCUSS MATTERS RELATING TO PREVIOUS TESTS OR ASSIGNMENTS. Submitting request for review of your essay usually does not result in change of your essay grade (since there are usually valid reason for deduction of some points as well as for fairness to other students) unless you submit a very strong argument.

**Make-up exams will be given only reluctantly.** If a student knows that they will have to miss an exam during the semester, they are required to let the instructor know at least two weeks in advance of the test date. (No exams will be given prior to scheduled exam day). If some unforeseen tragedy or other unavoidable situation forces you to miss an exam, it is your responsibility to notify the instructor as soon as possible (Preferably before the date of the class to be missed, but absolutely NO later than next scheduled class meeting). The merits of your situation will be judged by the instructor on whether or not they deserve consideration. A **Typed** request for a make-up exam, which includes your name, telephone number, e-mail address, and reason for missing the exam, written documentation and or other evidence of circumstance such as a doctor’s note, newspaper obituary, court receipt etc. and a telephone number for verification of your claim will be required by the instructor in order to consider your request for a make-up exam. In the case of all documentation, students are required to bring both the original and a photocopy for the instructor to keep. Failure to provide all necessary documents will result in some form of penalty, including the refusal of a make-up exam. Students are almost never allowed to make-up more than one exam during a semester. **IN THE EVENT A MAKE-UP EXAM IS WARRANTED, IT WILL NOT BE MULTIPLE-CHOICE, INSTEAD IT WILL BE FILL-IN-THE-BLANK, SHORT ANSWER, DEFINITIONS, and ESSAYS.** Failure to show up for a make-up exam will earn a zero and NO further make-ups will be allowed.

**Quizzes (20%)** - There are two types of quizzes:

**Geography Review Quizzes:** There will be four geography quizzes (Asia, Europe, Africa, and Latin America), each quiz being made up of 20 questions. Please obtain the geography study guides though my website [http://ksuweb.kennesaw.edu/~mracel/](http://ksuweb.kennesaw.edu/~mracel/) or [http://www.kennesaw.edu/history/mapstudyguideweb.shtml](http://www.kennesaw.edu/history/mapstudyguideweb.shtml). Please be prepared to locate countries and geographical features listed on the study guides (matching format) and answer multiple choice questions based on the “Basic Geography Review.”
Other Quizzes and Assignment: Most of quizzes will be “Reading and Review Quizzes in which students are required to read a chapter from the textbook and study lecture materials specified by your Instructor. Pop quiz(zes) and/or assignment(s) may be included in this category at your Instructor’s discretion.

Quiz Policies:

- All quizzes are given at the beginning of class. Please be punctual, or you will not be allowed to take the quiz and will receive a grade of zero. If you are late on the quiz day, please wait outside of the classroom until everyone is finished taking the quiz and I will allow you into the class. A quiz will take less than 10 minutes to complete.
- The lowest quiz or assignment grade will be dropped.
- If you miss a quiz due to absence or tardiness, you will receive a grade of zero for that quiz. There will be no make-up quizzes since the lowest grade will be dropped. I will make exceptions to this only if a student misses more than one quiz, and then only in officially sanctioned cases as mandated by school rules (taking the Regent Test, etc.). Illness is not a reason for being allowed to make up a quiz.

Withdrawal: June 29, 2007 is the last day students can withdraw from this course without academic penalty. A student may withdraw online at www.kennesaw.edu, under Owl Express, Student Services. Failure to officially withdraw from the class will result in receiving “F” for the course grade.

Contacting the Instructor: The best way to contact your instructor is through e-mail ksuhistory@hotmail.com. Be sure to include your name and telephone number as well as your instructor’s name. DO NOT send any attachments. DUE TO VIRUS RISKS, ALL EMAIL CONTAINING ATTACHMENTS WILL BE DELETED, UNOPENED BY THE MAIL ACCOUNT’S SOFTWARE. All correspondence must be included in the text of the email. Any abuse of this account will be prosecuted by the University. DO NOT CONTACT THE INSTRUCTOR AT PERSONAL RESIDENCE UNLESS GIVEN SPECIFIC PERMISSION TO DO SO BY YOUR INSTRUCTOR.

Academic Honesty: Students are expected to be familiar and to comply with the regulations regarding academic honesty as described in the Kennesaw State University Catalog.

(Excerpt from Catalog)

II. Academic Honesty
The high quality of education at Kennesaw State University is reflected in the credits and degrees its students earn. The protection of these high standards is crucial since the validity and equity of the University’s grades and degrees depend upon it. Any student found guilty of an infraction of a regulation for academic honesty shall be suspended for at least one semester unless evidence is provided to convince the court that substantial mitigating circumstances existed in that student's offense.

The following regulations are designed to assist students in developing appropriate standards and attitudes with respect to academic honesty. To this end, the regulations protect students against infractions that may compromise the validity of their degree or place them at an undue disadvantage with respect to the equity of their grades.

A. Plagiarism and Cheating
No student shall receive, attempt to receive, knowingly give or attempt to give unauthorized assistance in the preparation of any work required to be submitted for credit as part of a course (including examinations, laboratory reports, essays, themes, term papers, etc.) When direct quotations are used, they should be indicated; when the language, ideas, theories, data, figures, graphs, programs, electronic based information or illustrations of someone other than the student are incorporated into a paper or used in a project, they should be duly acknowledged.

B. Unauthorized Access to Official University Materials
No student shall take or attempt to take, steal, or in an unauthorized manner otherwise procure, gain access to, alter or destroy any material pertaining to the conduct of a class (including tests, examinations, grade change forms, grade rolls, roll books, laboratory equipment, university grade records in written or computerized form, etc.).

C. Misrepresentation, Falsification of University Records or Academic Work
No student shall knowingly provide false information in completing university forms or applications (including admissions forms, scholarship applications, time sheets, use of false or counterfeit transcripts, etc.) or in any work submitted for credit as part of a course.

D. Malicious Removal, Retention, or Destruction of Library Materials
No student shall misplace, take, or destroy or attempt to misplace, take or destroy any item or part of an
item belonging to or in the protection of the university library with the intention of bringing about an undue disadvantage in the classroom work of other Kennesaw State University students.

E. Malicious/Intentional Misuse of Computer Facilities and/or Services
The malicious or intentional misuse of computer facilities and services is prohibited. Violation of state and federal laws (including copyright violations, unauthorized access or systems, alteration/damage/destruction, or attempted alteration/damage/destruction, use for profit, etc.) or a department’s rules for computer usage (including account violations, damage or destruction of the system and/or its performance, unauthorized copying of electronic information, use of threatening or obscene language, etc.) is prohibited. (See Academic Computing User Policies in the Academic Services and Policies section of the undergraduate catalog).

F. Student Identification Cards
1. Lending, selling, or otherwise transferring a student identification card is prohibited, as is the use of an identification card by anyone other than its original holder.
2. No student shall obtain under false pretenses any additional student identification cards.
3. A student must present proper credentials to properly identified university faculty and staff upon their request while these persons are in the performance of their duties.

Students found violating any of these policies (especially plagiarism and cheating) WILL AUTOMATICALLY FAIL this course and be turned over to the appropriate school authorities for further prosecution. There will be no exceptions. If you need help in adding citations, speak to your instructor about the proper way to document your work.

Copyright: All the material covered in this class, including lectures, is copyrighted. Except as permitted under the United States Copyright Act of 1976, no part may be reproduced or distributed in any form or by any means, or stored in a data base or retrieval system, without the prior written permission of the publishers and in the case of discussions, the instructor, Masako N. Racel.
The instructor reserves the right to amend the schedule.
Special topics may be covered anytime at the instructor’s discretion.

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<td>Introduction</td>
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<td>May 31</td>
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<td>June 5</td>
<td>Nile River Valley Civilizations</td>
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<td>June 7</td>
<td>South Asia from c. 2500BCE-c.500CE</td>
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<td>June 19</td>
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<td>June 21</td>
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<td>June 26</td>
<td>West Eurasia and North Africa 1: Establishment of Christendom</td>
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<td>June 28</td>
<td>Societies Along Three Trade Routes</td>
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<td>July 3</td>
<td>Turco-Mongolian Invasions and Eurasian Integration</td>
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<td>July 5</td>
<td>Beginning of Unit III: Age of Global Integrations 1</td>
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<td>July 10</td>
<td>Age of Global Integrations 1</td>
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<td>July 12</td>
<td>Modern Revolutions: Political revolutions</td>
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<td>July 26</td>
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<td>World Wars and World Since 1945</td>
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<td>Unit III Exam 9:00-11:00</td>
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Statement of Acknowledgment and Understanding

I have read and understand all the rules and conditions presented in this document. I further understand that it is my responsibility to read the entire document and ask questions of the instructor to clarify any points that I do not understand or that are not clear upon reading. Once this statement has been signed and returned to the instructor it is implied that I understand the contents as they appear and are interpreted by the Instructor, and thus waive any opportunity to ask for clarification or challenge anything presented in the proceeding pages of this document. Interpretation of the contents is solely up to the instructor and is not open to debate at any time with the student. My signature on this document is required in order to qualify to take any exam in this course. Failure to return a signed and unaltered copy of this document to the instructor before the first exam will result in the Instructor’s refusal to allow me to take the exam.

I have read all of the items contained in the entire syllabus and have asked for clarification from the Instructor on any points upon which I needed further clarification.

Printed Name: ________________________________________

Signature: ________________________________________

Date: ____________